

# HOW TO CREATE A MOVE-IN CHECKLIST?

When a tenant moves in and occupies the rental property, the landlord and tenant use a move-in checklist to document the state of the property and its hardware or appliances.

## A move-in checklist may also be called one of the following:

- Move-in Inspection Checklist
- Inspection Checklist
- Rental Inspection Checklist
- Apartment Move-in Checklist



## Include the following rooms in the checklist:

- Living Room
- Dining Room
- Kitchen
- Primary Bedroom
- Bathroom
- Guest Bathroom
- Miscellaneous (basement, parking, storage, apartment door, etc.)



*Leave some space at the bottom of the checklist for any extra information and tailor this list to fit your property and its spaces.*

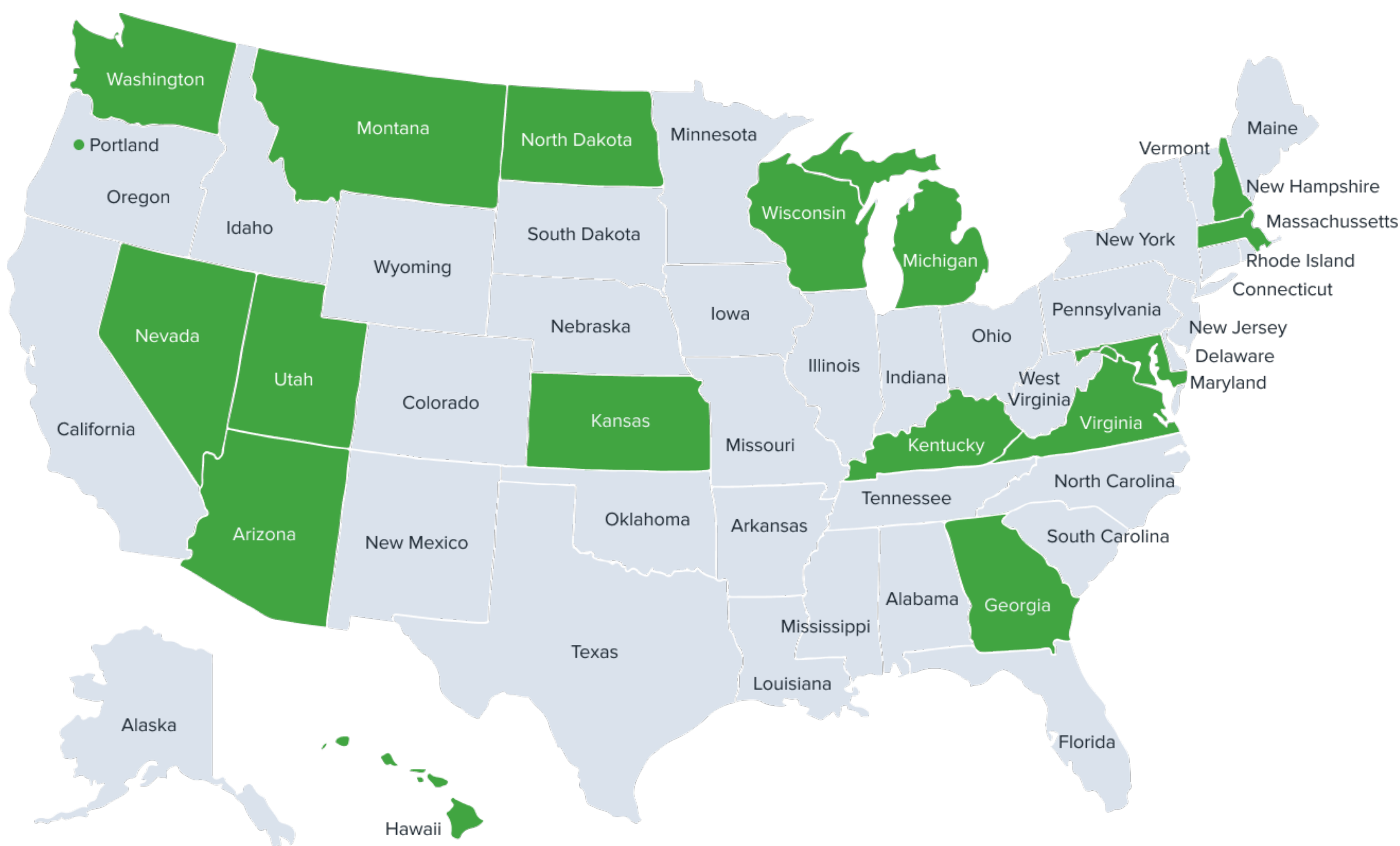
## Use the shorthand in the key below to note any concerns:



- **NC** Needs Cleaning
- **NSC** Needs Spot Cleaning
- **NP** Needs Painting
- **NR** Needs Repair
- **NSP** Needs Spot Painting
- **PR** Needs Replacing

TenantCloud provides an **Inspection Checklist Addendum** to assist property owners and tenants with every detail for an upcoming or ongoing tenancy.

**Seventeen states** have laws mandating some form of a move-in checklist



- Landlords must provide a move-in checklist